CEURDELION

Duty to furnish information about Financial accounting

In the following we provide information about the collection of personal data as part of the financial accounting process. Personal data are all data that can be related to you personally, e.g. your name, address, email addresses, telephone number.

1. Contact details and company data protection officer

The controller pursuant to Article 4(7) GDPR is:

COEUR DE LION Schmuckdesign GmbH Krefelder Str. 32 D-70376 Stuttgart +49 (0)711 – 55 37 55 – 0 Fax +49 (0)711 – 55 37 55 – 10

You can contact the data protection officer of COEUR DE LION Schmuckdesign GmbH at datenschutz@coeur.de or at the above address, for the attention of the data protection officer.

2. Purpose of data processing and legal bases

(1) The data will be collected, stored and, if necessary, transferred by us, where necessary to record all payment transactions and valuations in a company. As part of corporate accounting, financial accounting forms the basis for the preparation of profit and loss accounts and balance sheets, from which the value of the company is derived. The data are therefore collected, stored and transferred for the purpose of fulfilling a legal obligation of the controller on the basis of Article 6(1) sentence (1) point (c) GDPR. Failure to provide these data may result in the company being unable to comply with its legal obligations and to keep proper books.

We transmit personal data to

- the responsible department(s) in our company
- the responsible payment service providers
- the responsible bank
- the commissioned tax advisors

Only for financial accounting of B2C customers to

• the responsible fulfilment service provider

Further processing only takes place if you have consented or a legal permission exists.

In some cases, we use external service providers based in the European Economic Area to process your data. The personal data will be transmitted to the USA. The Commission has issued an adequacy decision pursuant to Article 45(3) GDPR.

These service providers have been carefully selected by us, commissioned in writing and are bound by our instructions. They are regularly audited by us. The service providers will not transfer these data

to third parties, but will delete them after fulfilment of the contract and the conclusion of legal storage periods, unless you have consented to further storage.

(2) We maintain current technical measures to ensure the protection of personal data. These are adapted to the current state of the art in each case.

3. Duration of data storage

As far as we do not process your contact data for operationally obligatory purposes, we will store the data collected for financial accounting until the expiry of the 10-year period. We will retain the contractual information required by commercial and tax law for the periods specified by law on the basis of Article 6(1) sentence 1-point (c) GDPR. For this period (typically 10 years), the data will be reprocessed solely in the event of an audit by the tax authorities. After this period has expired, the data collected for financial accounting will be deleted or blocked if deletion is not possible.

4. Your privacy rights

You have a right of access to your personal data stored by us at any time (Article 15 GDPR). This also applies to the recipients or categories of recipients to whom this data are transferred and the purpose for which they is stored. You also have the right under the conditions of Article 16 GDPR to request the rectification and/or under the conditions of Article 17 GDPR the erasure and/or under the conditions of Article 18 GDPR the restriction of the processing. Furthermore, you can request a data transfer at any time under the conditions of Article 20 GDPR – provided that the data are still stored by us.

- If personal data are processed to perform tasks in the public interest (Article 6(1) sentence (1) point (e) GDPR) or to safeguard legitimate interests (Article 6(1) sentence (1) point (f) GDPR), you can object to the processing of personal data concerning you at any time with effect for the future. In the event of objection, we shall refrain from any further processing of your data for the aforementioned purposes, unless
- <u>there are compelling, legitimate grounds for processing which override your interests, rights</u> <u>and freedoms, or</u>
- the processing is necessary to assert, exercise or defend legal claims.

Under the conditions laid down in Article 21(1) GDPR, data processing may be objected to for reasons arising from the particular situation of the data subject.

5. Contact details

All information requests, requests for access, consent withdrawals or objections to data processing should be directed by email to our data protection officer at <u>datenschutz@coeur.de</u> or by letter to the above address.

For further information, please refer to the full text of the GDPR, which is available online at **https://dsgvo-gesetz.de.**

In addition, you have the option to lodge a complaint with the responsible supervisory authority about data protection matters:

The State Commissioner for Data Protection and Freedom of Information Baden-Württemberg, P.O. Box 10 29 32, 70025 Stuttgart, Germany.